



Indira Gandhi Delhi Technical University For Women
(Established by Govt. of Delhi vide Act 09 of 2012)
Kashmere Gate, Delhi-110006

Regr.Off/IGDTUW/2019/ 1168-75

Dated: 27th May, 2019

ORDER

The Competent Authority, IGDTUW is pleased to constitute the following Department-wise Committees for Inspection/Annual Stock Verification of non-consumable items including fixed assets issued to departments purchased by IGDTUW since its inception: -

1. Department of IT

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|-------|---|-------------|
| (i) | Dr. Chhaya Ravi Kant, Associate Professor | Chairperson |
| (ii) | Dr. Bhavya, Asstt. Professor, Deptt. of ASH | Member |
| (iii) | Dr. Bhavani Prasad, Asstt. Professor, Deptt. of ASH | Member |

2. Department of ASH

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| (i) | Dr. Seeja K.R. Associate. Professor | Chairperson |
| (ii) | Sh. Rishabh Kaushal, Asstt. Professor Deptt. of IT | Member |
| (iii) | Sh. Gaurav Indra, Asstt. Professor, Deptt. of IT | Member |

3. Department of ECE

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| (i) | Ar. Vishal Rai, Associate Professor | Chairperson |
| (ii) | Dr. Ravinder M. Asstt. Professor, Deptt. of CSE | Member |
| (iii) | Mrs. Monica Chaudhary, Asstt. Professor, Deptt. of CSE | Member |

4. Department of CSE

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| (i) | Dr. Pankaj, Assistant Professor, Deptt. of ECE | Chairperson |
| (ii) | Dr. Akash Tayal, Asstt. Professor, Deptt. of ECE | Member |
| (iii) | Dr. Greeshma Arya, Asstt. Professor, Deptt. of ECE | Member |

5. Department of MAE

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|-------|---|-------------|
| (i) | Dr. Jasdeep Dhanoa, Associate Professor | Chairperson |
| (ii) | Ar. Kshitij Sinha, Asstt. Professor, DAP | Member |
| (iii) | Ar. Jahnabi Kalita, Asstt. Professor, DAP | Member |

6. Department of Architecture

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| (i) | Dr. N.R. Chauhan, Associate Professor | Chairperson |
| (ii) | Sh. Vivek Kumar Chawla, Asstt Professor, Deptt. of MAE | Member |
| (iii) | Mrs. Deepti Jaiswal, Asstt Professor, Deptt. of MAE | Member |

7. General Administration (Purchase, Personnel, Registrar Office, VC Sectt., IT Services, Accounts Planning & Development, GA Branch and Stores)

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|-------|---|-------------|
| (I) | Ar. Vishal Rai, Associate Professor | Chairperson |
| (II) | Mrs. Richa Yadav, Asstt. Professor, Deptt. of ECE | Member |
| (III) | Mrs. Nisha Rathi, Asstt. Professor, Deptt. of IT | Member |

8. Library, Examination, Academic, Dispensary, Hostel/Guest House, T&P Deptt. and any other branches not covered above

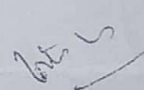
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|------|--|-------------|
| (i) | Dr. Vandana Niranjana, Associate Professor
Deptt of ECE | Chairperson |
| (ii) | Dr. Mohona Ghosh, Asstt. Professor, Deptt. of IT | Member |
| iii | Mrs. Nidhi Arora, Asstt. Professor, Deptt. of IT | Member |

The Committee will physically verify all items available in the respective Department/Office/Branch/Section with reference to the Stock Register. For convenience, a list of the items issued to Departments is enclosed.

The Committee will submit its report in the proforma attached herewith.

In case of any excess or short fall, the Head of the Department/Branch will take action at his/her level to reconcile the discrepancies and forward the report to the Registrar office latest by 14th June, 2019.

HODs/Branch In-charges are therefore, requested to get the verification completed on or before 14th June, 2019.


(Prof. R.K. Singh)
Registrar

To,


All Committee Members

Regr.Off/IGDTUW/2019/ 1168-75

Dated: 27th May, 2019

Copy for information and necessary action to the :

1. All Deans/Dy. Deans/HoDs, IGDTUW
2. Librarian, IGDTUW
3. All Branch Incharges, IGDTUW
- ✓ 4. System Analyst, IGDTUW is requested to upload the Order on the University Website.
5. PS to Hon'ble Vice Chancellor, IGDTUW
6. PA to Registrar, IGDTUW
7. Guard file.


(Prof. R.K. Singh)
Registrar